

To: All Offerors

From: Gary Wilhelm
Director of Procurement

Date: March 17, 2020

Re: RFP: HVAC-032620
HVAC Maintenance Services

This addendum is a part of the Request For Proposal Documents and does not modify the original Bidding Documents as noted below. Acknowledge receipt of this Addendum on the sealed RFP Envelopes. Failure to do so may subject the Offeror to disqualification.

CHANGE:

APPENDIX A PRICE PROPOSAL FORM

I. Lump Sum Bid \$ _____

SHOULD READ

I. Lump Sum Bid per Individual Unit \$ _____

CLARIFICATION:

Submission Deadline: Offerors shall submit their proposal on a FLASH/THUMB DRIVE.
The time, date and address remain the same.

NOTE: We ask that you mail your proposal. However, if you feel the need to bring your proposal in you will need to drop it in the outside drop box. Due to the outbreak of the COVID-19 we are taking every precaution to keep everyone safe.

3. PREVENTIVE MAINTENANCE:

Additional work within the contract includes:

Quarterly unit checks.

NOTE: The quarterly unit checks are the four inspections included in "Delivery of Services:" items "a" and "b."

This Addendum does not change the original bid date of March 26, 2020 at 3:00 PM.

Please submit sealed bids to:

Gary Wilhelm
1917 Harden Street
Columbia, SC 29204

If you have any question regarding this matter please feel free to call me at (803)376.5047 extension 318.

END OF ADDENDUM NO. 1