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1917 Harden St., Columbia, SC 29204

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REQUEST FOR PROPOSALS

PC-031720

For

Pest Control Services

The Housing Authority of the City of Columbia, SC

TABLE OF CONTENTS

1. Request for Proposal to Bid.....3

2. Conflicts of Interest.....4

3. Contract Term.....5

4. Scope of Services.....6

5. Evaluation Criteria.....9

6. Administrative Information.....9

7. Appendix A16

8. Key Event Dates.....17

9. Certificate of Section 3 Compliance.....18

10. Section 3 Specification Clause.....19

11. MBE Participation Certification.....21

12. Form of Non-Collusive Affidavit.....22

13. Contractors Tracking Form.....23

The following forms must be included in response and may be downloaded at <http://www.chasc.org/cola/bids.htm>

1. HUD-5369-A Representations and Certifications
2. HUD-5369-B Instructions to Offerors Non-Construction
3. HUD-5370-C General Conditions for Non-Construction Contracts
4. W-9 Request for Taxpayer Identification Number and Certification
5. Wage Rates

REQUEST FOR PROPOSALS

Pest Control Services for The Housing Authority of the City of Columbia, SC

The Housing Authority of the City of Columbia, SC (CH) is requesting proposals for pest control services as identified in the attached Scope of Services. CH is issuing this Request for Proposal to qualified, licensed and bonded companies to provide a pest free environment to all properties owned by CH. A list of all properties has been provided on Attachment A. The contractor will furnish all labor, materials, equipment and services to perform preventive and controlled treatment against pest infestation to include but not limited to crawling and flying insects, rodent populations and termites for the properties listed on Attachment A. This includes office buildings and residential units. The treatment of bedbugs shall be handled differently and separately.

Obtaining the RFP: Visit our website at www.columbiahousingsc.org to obtain a copy of the RFP. Any addenda issued for this RFP will be published at the above-referenced website and proposers are responsible for checking the website prior to submission of proposals for any addenda. If you are unable to download the RFP or addenda, you may call Gary Wilhelm, Director of Procurement and Contract Administration at (803) 376-5047 Ext 318.

Questions: Any questions or requests for further information must be submitted in writing no later than 2:00 p.m., on March 10, 2020 to the Director of Procurement noted above by e-mail at gwilhelm@columbiahousingsc.org. In order to maintain a fair and impartial competitive process, CH will only respond to written questions received within the specified time frame. CH must avoid private communication with the prospective Respondents during the evaluation period. The written questions will be the only opportunity for Respondents to ask questions as to form and content. **Please respect this policy and do not attempt to query CH personnel or members of its Board of Commissioners regarding this RFP except through written questions submitted in the manner and within the time frame indicated above.**

Submission Deadline: Sealed proposals (one unbound original and three copies), must be received no later than March 17, 2020, 3:00 pm (EST), at CH's street address below. Proposals must be delivered to CHA by the deadline stated above. Faxed or e-mailed submittals will not be accepted.

Columbia Housing
Procurement Department
Proposal for Pest Control Services
Attention: Mr. Gary Wilhelm, Director of Procurement
1917 Harden Street
Columbia, SC 29204

Diversity: CH strongly encourages minority-owned and women-owned businesses, socially and economically disadvantaged businesses, HUD Section 3 businesses, and small businesses to submit proposals or to participate in a subcontracting capacity on CH contracts.

Rights Reserved: CH reserves the right to waive as informality any irregularities in submittals, and/or to reject any and all proposals.

MISTAKES IN PROPOSALS

If a mistake in a proposal is suspected or alleged, the proposal may be corrected or withdrawn during any negotiations that are held. If negotiations are not held, or if best and final offers have been received, the Respondent may be permitted to correct a mistake in the proposal and the intended correct offer may be considered based on the conditions that follow:

1. The mistake and the intended correct offer are clearly evident on the face of the proposal.
2. The Respondent submits written evidence which clearly and convincingly demonstrates both the existing offer and such correction would not be contrary to the fair and equal treatment of other Respondents.

Mistakes after award shall not be corrected unless the CH Executive Director makes a written determination that it would be disadvantageous to the CH not to allow the mistake to be corrected. The approval or disapproval of requests of this nature shall be in writing by the CH's Executive Director.

CONFLICTS OF INTEREST

The Respondent warrants that to the best of his/her knowledge and belief and except as otherwise disclosed, he/she does not have any organizational conflict of interest. Conflict of interest is defined as a situation in which the nature of work under this contract and the Respondent's organizational, financial, contractual or other interests are such that:

1. Award of the contract may result in an unfair competitive advantage.
2. The Respondent's objectivity in performing the contract work may be impaired. In the event the Respondent has an organizational conflict of interest as defined herein, the Respondent shall disclose such conflict of interest fully in the proposal submission.
3. The Respondent agrees that if after award he or she discovers an organizational conflict of interest with respect to this contract, he or she shall make an immediate and full disclosure in writing to the Executive Director which shall include a description of the action which the Respondent has taken or intends to take to eliminate or neutralize the conflict. CH may, however, terminate the contract if it is in its best interest.
4. In the event the Respondent was aware of an organizational conflict of interest before the award of this contract and intentionally did not disclose the conflict to the Executive Director, CH may terminate the contract for default.
5. The provisions of this clause shall be included in all subcontracts and consulting agreements wherein the work to be performed is similar to the service provided by the Respondent. The Respondent shall include in such subcontracts and consulting agreements any necessary

provisions to eliminate or neutralize conflicts of interest.

6. No member of or delegate to the U.S. Congress or CH Board of Commissioners shall be allowed to share any or part of this contract or to derive any benefit to arise therefrom. This provision shall be construed to extend to this contract if made with a corporation for its general benefit.

7. No member, officer, or employee of CH, no member of the governing body of the locality in which the project is situated, no member of the governing body in which the CH was activated, and no other public official of such locality or localities who exercises any functions or responsibilities with respect to the project, shall, during his or her tenure, or for one year thereafter, have any interest, direct or indirect, in this contract or the proceeds thereof.

8. CH reserves total discretion to determine the proper treatment of any conflict of interest disclosed under this provision.

INCURRED COSTS IN PREPARING PROPOSALS

Respondent will be responsible for all costs incurred in preparing a response to this RFP. All material and documents submitted by Respondents will become the property of CH and will not be returned. Firms selected for further negotiations, as well as the firm ultimately selected to enter into a contractual agreement with CH, will be responsible for all costs incurred during negotiations.

AWARDS

A contract or contracts shall be awarded in accordance with the terms and conditions of this RFP to the Respondent(s) whose proposal is most advantageous to CH considering price, technical and other factors as specified in this RFP. CH reserves the right to negotiate and award any element of this RFP, to reject any or all proposals or to waive any minor irregularities or technicalities in proposals received as the best interest of CH.

CONTRACT/AWARD

The Contract for pest control services as requested in this RFP document may be subject to the approval of the CH Board of Commissioners.

This RFP will result in a fixed hourly fee contract or specified payment schedule, the terms of which will be negotiated between CH and the selected Respondents. The contract shall commence on the date specified therein and shall terminate upon completion of all services required pursuant to the contract unless terminated as provided therein.

CONTRACT TERM

The initial term of this contract shall be for one (2) years commencing on the date of execution. The contract may be renewed for up to two (2) additional 1-year options. No cost increase shall be allowed during the agreement unless it is stated as such in the respondent's proposal. The winning firm shall be required to retain all pertinent records for a period not less than three (3) years after final payment has been made and all pending matters closed.

In submitting a response, the Respondent acknowledges that CH shall not compensate the Respondent for any submission or contract negotiation costs, including costs of preparation, appearances for interviews, and/or travel expenses. It is essential that the Respondent that is selected have the necessary knowledge, skills and experience to implement all aspects of the work. All work is to be performed with the highest degree of professional standards, in compliance with all applicable laws, regulations, procedures, criteria and requirements; to include all applicable Federal, State, and local laws and regulations.

SCOPE OF SERVICES

The pest control contractor will take the HUD recommended comprehensive pest elimination approach.

The pest control services will consist of both initial and monthly services. The treatment will include but is not limited to the application of a paste product in the interior, granular product to the exterior and a spray product to the interior and exterior monthly. All products and treatments will be EPA approved and must be safe for use around people and pets.

- On a monthly basis the contractor will perform services at each AMP, ensuring that he is physically in every unit at least once quarterly for the purpose of inspection and treatment. He will be available for any special needs call on a weekly basis. Contractor will be required to provide quarterly statements detailing the date, time, address and unit number, work performed and any notes.
- The contractor will develop and maintain a schedule and a log approved by CH detailing the services performed. The log will be given to the property manager no later than 24 hours after services have been completed. The contractor will establish a regular schedule and adhere to it or will provide at least a 48 hour notice to the AMP manager should they need to change the schedule.
- The initial service will include spraying the entire unit to include but is not limited to areas such as closets and under beds; dusting of baseboards, wall outlets, attics, crawl spaces and any wall voids; and placing insect monitoring traps throughout the entire unit.
- Bed bug services will include but not limited to; thoroughly vacuuming floors, baseboards, furniture and infested sites, remove bed bugs and bed bug debris; vacuum and treat all box springs and mattresses both sides by standing up and vacuum all surfaces, seams and cuffs; removal of dust covers on box springs and treat, then reattach; treatment of all furniture surfaces; including but not limited to: end tables, night stands, dressers, pictures, clocks etc; all switch plates are removed and treated with an insecticide dust; in severe cases the cove moldings are removed near the bed and near any infested furniture and the void is treated with an insecticide dust or liquid; adjacent units and those above and below are also inspected and serviced-if no bed bugs are found service is limited to the perimeter treatments along baseboards and near beds; if bed bugs are found more aggressive service is provided as stated above. Follow up is provided within 14 days after the initial service. The contractor shall provide a separate cost for treatment of bedbugs. Contractor shall also describe the methods he will use to eradicate the bedbugs

by; use of heat, chemical, freezing or a combination. Contractor shall also provide a recognized box spring and mattress cover for each bed in the unit.

- Contractor will treat anthills and wasp nests monthly around exterior perimeter of the units and offices.

DELIVERY OF SERVICES

It is the responsibility of the contractor to notify the designated CH contact, in writing no fewer than 3 days prior to the treatment the date of any regularly scheduled treatment. The notice must state the day, time and specifics of the scheduled treatment and be approved by the CH property manager. The hours of service will be between 9:00 am and 4:00 pm, unless otherwise specified by the property manager. The contractor will keep the manager fully informed of all pertinent issues during the treatment process and will submit in writing within 3 work days any and all problems relating to the treatment process. The contractor will notify the property manager in writing where the resident did not comply with the order to clear cabinets and food storage areas, as well as the units that are in the condition that it would contribute to the proliferation of any pests, rodents or bedbugs. At the completion of each treatment the contractor will obtain the signature of the CH manager or foreman on the contractor's work order form stating that all work listed was completed to the manager's satisfaction. A copy of this form will be submitted by the contractor with the billing invoice to the CH accounting department for payment.

SERVICES RESPONSE TIME

The contractor will if directed by CH respond to the site within 1 work day of being notified that corrections need to be made concerning the treatment provided. All call backs and any additional treatments during any guarantee period will be at no charge to CH, unless an action by CH or a CH resident (i.e. denied entry, poor housekeeping, etc.) that was documented by the contractor at the original time of treatment occurrence and delivered to CH within 1 work day of the occurrence that prevented the contractor from being able to treat the site. The contractor shall only bill for bedbug callbacks.

PERFORMANCE REPORTS

See the second bullet point on "Scope of Services."

EXPERIENCE

Submit a detailed narrative description documenting Contractor's overall background and experience to include, but not limited to the following:

- Years in business
- Number of employees
- References of three previous contracts that demonstrate contractor's experience
- Detailed information and narrative descriptions of key personnel
- List of Equipment and Vehicles

- Licenses Held

CAPACITY AND APPROACH

Provide a detailed narrative description of the proposed approach and methodology for engaging with CH representatives while in the course of performing the duties, including but not limited to:

- The overall approach to delivering the scope of services and any strategies the Contractor proposes to implement.
- Current number of clients that the Contractor is under contract with to provide pest control services.
- Narrative that demonstrates the working knowledge and understanding of the requirements of the scope of services.
- Details of the staffing available to respond to the calls for service by CH. Contractor will appoint a main point of contact who will routinely review and inspect operations and consult with CH on current and future services. This person will be thoroughly familiar with all aspects of the contract and will have full authority in any and all matters pertaining to the contract. All employees must present a neat and clean appearance while performing services for CH under this contract.
- Details of Contractor’s dispatch process for service calls during business hours.
- Details of Contractor’s dispatch process for service calls after business hours.
- Describe the process that will be utilized to supervise, oversee and ensure quality work is performed.
- Provide a detailed list of the major equipment owned by Contractor.
- Contractor will thoroughly explain the plan on ensuring accessibility and availability during the term of the agreement.

EVALUATION CRITERIA

The proposals will be evaluated using the following weighted criteria

EVALUATION CRITERIA	MAXIMUM RATING POINTS
Experience	25
Capacity and Approach to deliver the scope of services	20
Working knowledge and understanding of the requirements of the scope of services	20
Staffing	15
Cost Proposal	15
References	5

Total Points	100
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Minority and women owned businesses shall receive 5 Bonus Points.

Submittals will be evaluated based on the criteria listed in this section. In preparing the submittal to CH, it is important for proposers to clearly demonstrate their expertise in the areas described in this document.

Respondents must identify and clearly label in the submittal how each criteria is being fully addressed. Evaluation of responses to this RFP will be based only on the information provided in the submittal package, and if applicable, interviews, and reference responses. CH reserves the right to request additional information or documentation from the respondent regarding its submittal documents, personnel, financial viability, or other items in order to complete the selection process. If a responding firm chooses to provide additional materials in their proposal beyond those requested, those materials must be included in a separate section of the proposal. In submitting a proposal, the respondent agrees that any costs or prices proposed will be valid for a minimum of 90 days from the proposal due date.

V. Administrative Information

NOTE: While effort has been made to separate substantive and procedural matters through the division of the Requests for Proposals (hereinafter called RFP) into various parts, the distinctions between such categories are not always precise. Consequently, OFFERORS are advised that all contents of this RFP, along with the contract, will constitute the substantive terms and conditions of the relationship, if any occurs, between that OFFEROR and the Housing Authority of the City of Columbia (CH).

Scope

The purpose of this solicitation is to obtain a qualified firm or firms to provide professional services to the CH. There are approximately 1800 units to be treated on a monthly basis. Contractors must make their proposal on the entire footprint. Contract may be awarded to one or more contractors. Nothing herein is intended to limit proposals but is for the purpose of meeting the full needs of the CH using a system of fair, impartial and free competition among OFFERORS. It is the intent and purpose of the CH that this RFP permit competition. It will be the OFFEROR’S responsibility to advise the Procurement Director of CH if any language, requirements, etc., or any combination thereof, inadvertently restricts or limits the requirements stated in this RFP to a single source. Such notification must be received by CH not later than the time and date specified in the schedule of “Key Event Dates” section of this RFP. A review of such notifications will be made.

Discussions/Negotiations

In accordance with Federal and CH Procurement Policy, CH may conduct negotiations with any OFFEROR submitting a proposal which appears to be eligible for award pursuant to the selection criteria set forth in the RFP. All apparently eligible OFFERORS will be accorded the opportunity to submit best and final proposals if negotiation with any other OFFEROR results in a material alteration to the RFP and such alteration has a cost consequence that may alter the order of OFFERORS price quotations contained in the initial proposals. In conducting negotiations, there will be no disclosures of any information derived from proposals submitted by competing OFFERORS.

Offeror Responsibility

Each OFFEROR will fully acquaint himself with the conditions relating to the scope and restrictions attending the performance of obligations under the conditions of this RFP. The failure of an OFFEROR to acquaint himself with existing pre-contract conditions or post-contract consequences will in no way relieve such OFFEROR of any obligation with respect to the proposal or to any contract resulting here from. OFFERORS are notified that failures to inspect, familiarize, or otherwise gather information as to the total cost to the CH, will, in addition to any and all other remedies available, create cost difference liabilities and claims against the successful OFFEROR.

Proposal Constitutes Offer

By submitting a proposal, the OFFEROR agrees to be governed by the terms and conditions as set forth in this document. Any proposal containing variations from the terms and conditions set forth herein, may in sole discretion of the CH, render such proposal non-responsive. Any inconsistencies between the RFP and any other contractual instrument will be governed by terms and conditions of this RFP, except where subsequent amendments to any contract resulting from this RFP are specifically agreed to in writing by the parties to supersede any such provision of this RFP.

Preparation of Proposal

All proposals should be complete and carefully worded and must convey all the information requested by CH. If errors are found in the OFFEROR'S proposal, or if the proposal fails to conform to the essential requirements of the RFP, CH and CH alone will be the judge as to whether that variance is significant enough to reject the proposal. The instructions below provide guidance for the preparation and submission of proposals. The purpose is to establish the requirements, format, and content of the proposal so that proposals are complete, contain all essential information, and can be evaluated easily.

Multiple Proposals

OFFERORS may submit only one proposal for this RFP. It is the responsibility of the OFFEROR to submit that proposal which the OFFEROR feels best meets the requirements of this RFP.

Specifications Mandatory

The OFFEROR must meet all of the mandatory specifications and requirements set forth in this RFP. By incorporating said specifications into the OFFEROR'S proposal, subject to acceptance by the CH of any amendments hereto as submitted by the OFFEROR, the OFFEROR is agreeing to comply with said specifications. Failure to provide mandatory capability will result in rejection of the OFFEROR'S proposal.

Questions

Every effort has been made to insure that all information needed by the OFFEROR is included herein. If an OFFEROR finds that he cannot complete a proposal without additional information, he may submit written questions to the person designated herein on or before the deadline set forth herein. No questions will be accepted by CH after this date. All replies to questions will be in writing. When a question received by CH is found to be already sufficiently answered in the RFP, that question will be returned to the OFFEROR with a reference to the part of the RFP containing the answer.

Amendments

If it becomes necessary to revise any part of the RFP, all amendments will be provided in writing to all OFFERORS. ALL AMENDMENTS TO AND INTERPRETATIONS OF THIS SOLICITATION WILL BE IN WRITING. CH WILL NOT BE LEGALLY BOUND BY ANY AMENDMENT OR INTERPRETATION THAT IS NOT IN WRITING.

Presentations

Any OFFEROR may, at the sole discretion of CH, be required to make an oral presentation of their proposal to CH after the proposal opening. Such presentations provide an opportunity for the OFFEROR to clarify proposals and to insure thorough mutual understanding. The CH will schedule the time and location for these presentations.

Partial Acceptance

All proposals must be for the entire RFP. However, CH reserves the right to accept any portion(s) of the OFFEROR'S proposal if it is deemed to be in the best interest of CH to do so.

Confidential Information

No documents relating to this procurement will be presented or made otherwise available to any other person until notification of Award. Commercial or financial information obtained in response to this RFP which is privileged and confidential and if clearly marked as such will not be disclosed at any time unless requested by court order. Such privileged and confidential information includes that which if disclosed might cause harm to the competitive position of the OFFEROR supplying the information. OFFEROR'S therefore, must visibly mark as "CONFIDENTIAL" each part of a proposal which they consider to contain propriety information.

Receipt of Proposals: Timeliness

Any proposal received after the schedule opening date and time will be immediately disqualified, rejected and returned to the sending party without any consideration what-so-ever.

Number of copies of Proposals to be submitted

Each OFFEROR is to submit (as indicated in the “Key Event Dates”) one original and two copies of the proposal, under a seal, to the Procurement Director, Columbia Housing Authority, 1917 Harden Street, Columbia, South Carolina, 29204. Each copy of the proposal should be bound in a single volume where practical. The OFFEROR is required to have typed on the envelope or wrapping containing the proposal the RFP identification number as specified in this RFP.

Proposals Signed

All proposals must be signed by an officer of the company authorized to commit to the provisions of this RFP. Unsigned proposals will be rejected unless an authorized representative is present at the proposal opening and provides the needed signature, provided that the discovery is made prior to the closing of the proposal opening ceremony.

Public Opening

All proposals received in response to this RFP will be opened publicly at the time and place specified in the schedule of Key Event Dates. At that time, only the name of each OFFEROR will be listed and made available for public inspection. No other information will be made available until after award.

Award

Award will be made to the responsive and responsible OFFEROR whose proposal is determined by the CH Board of Commissioners to be the most advantageous to the CH, taking into consideration price and the evaluation factors set forth in the RFP. No other factors or criteria may be used in evaluation and there must be adherence to any weights specified for each factor in the RFP. However, the right is reserved to reject any and all proposals received and in all cases, the CH will be the sole judge as to whether an OFFEROR’S proposal has or has not satisfactorily met the requirements of this RFP as governed by the Federal Regulations and the CH Procurement Policy.

Governing Law

Successful OFFEROR must comply with the laws of the State of South Carolina which require that it be authorized and/or licensed to do business in said state. Notwithstanding the fact that applicable statutes may exempt or exclude the successful OFFEROR from requirements that it be authorized to do business in said state, by signing of this agreement OFFEROR agrees to subject itself to the jurisdiction and process of the courts of the State of South Carolina or federal courts as to all matters and disputes arising or to arise under the agreement and the performance thereof, including any questions as to the liability of taxes, licenses or fees levied by the state.

Affirmative Action

Successful OFFEROR will take affirmative action in complying with all federal and state requirements concerning fair employment and employment of the disabled, and concerning the treatment of all employees, without regard to or discrimination by reason of race, color, religion, national origin, age, handicap, or familial status.

Insurance

Successful OFFEROR will maintain throughout the performance of its obligations under this agreement, a policy of Worker's Compensation insurance with such limits as may be required by law and a policy or policies of general liability insurance insuring against liability for injury to, and/or death of persons and damage to and destruction of property arising out of or based upon any act or omission of the OFFEROR or any of its subcontractors or their respective officers, directors, employees or agents. Such general liability insurance will have limits sufficient to cover any loss or potential loss resulting from this contract, with a minimum limit of \$1,000,000.00 per occurrence. Successful OFFEROR will also carry Primary Premises Comprehensive General Liability including Non-Owned Automobile Liability in the amount of \$1,000,000.00 per occurrence. CH is to be added on as an additional insured party to this policy.

Contractual

Contract negotiations will be started immediately with the apparent successful OFFEROR (contractor). If any points cannot be resolved so that a final contract to the mutual satisfaction of all parties can be reached, negotiations may be initiated with the next qualified OFFEROR. All contractual documents are available for inspection at the CH offices.

Indemnification

The CH, its officers, agents, and employees will be held harmless from liability from any claims, damages, and actions of any nature (including costs of reasonable attorney fees) arising from the use of any materials furnished by the Contractor, provided that such liability is not attributable to negligence on the part of the user to use the materials in the manner outlined by the Contractor in descriptive literature or specifications submitted with the contractor's proposal.

Warranty

Contractor warrants that any service provided to the CH as a result of this RFP complies with all specifications and other terms and conditions herein set forth, and further warrants and guarantees that said services will be performed in accordance with the defined standard of performance and other terms and conditions as herein specified, in addition to any and all other remedies provided by law, or specified herein, and all remedies will be considered cumulative, and not exclusive. The contractor will be responsible for the full performance hereunder of any subcontractors and/or suppliers and the CH will rely solely upon said contractor for contracted performance.

Licenses, Permits, and Compliance

During the term of the contract, the contractor will be responsible for obtaining and maintaining in good standing, all licenses (including professional licenses, if any), permits, inspections and related fees for each. It will be the contractor's responsibility to comply with all codes, rules, ordinances, regulations, tariffs and industry standards.

Termination

Non-Appropriation of Funds:

Funding for this agreement are from local and/or Federal appropriations. In the event no funds or insufficient funds are appropriate and budgeted in any fiscal year(July 1 - June 30) for payments to become due under this agreement, or there is no further need for the products and/or services to satisfy the need for which same were acquired hereunder, then the CH will immediately notify the contractor, and this agreement will create no further obligation of the CH as to such current or succeeding fiscal year and will be null and void, except as to the portion of payments herein agreed upon for funds which will have appropriated and budgeted. In such events, this agreement will terminate on the last day of the fiscal year for which appropriations were received without penalty or expense to the CH of any kind what-so-ever. Either party may terminate this agreement by giving the other party thirty (30) days written notice.

Default of Contractor:

If the contractor refuses or fails to prosecute the work, or any separable part thereof, with the diligence that will insure its completion within the time specified in this contract, or any extension thereof, or fails to complete said work within this time, the CH may, by written notice to the contractor, terminate the right to proceed with the work (or separable part of the work) that has been delayed. In this event the CH may take over the work and complete it, by contract or otherwise, and may take possession of and use any materials, equipment or data on the work site necessary for completing the work. The contractor and its sureties will be liable for any damage to the CH resulting from the contractor's refusal or failure to complete the work within the specified time, whether or not the contractor's right to proceed with the work is terminated. This liability excludes any increased costs incurred by the CH in completing the work.

KEY EVENT DATES

Project: PC-031720

1. Issue of Request for Proposal February 25, 2020
2. Deadline for receipt of written questions concerning this RFP March 10, 2020
May be e-mailed with the Subject Line "Questions,
RFP: PC-031720 must be received by 2:00 pm.
3. Deadline for receipt of one original and two copies of formal March 17, 2020
proposal document to Gary Wilhelm, Director of Procurement, 3:00 PM
Columbia Housing Authority, at 1917 Harden Street, Columbia, SC
29204. Mark proposal PC-031720

CERTIFICATE OF SECTION 3 COMPLIANCE

I certify that I have reviewed and fully understand the attached Section 3 Specification Clause and program and will demonstrate compliance to the "greatest extent feasible", to meet the numerical goal of 30% new hires. I further certify that I have and will make every reasonable effort to purchase from those small businesses located within the boundaries of the Section 3 covered project area and further, will take concrete steps to expand resident training and employment opportunities such as, asking if residents are aware of available training and employment positions, encouraging residents to participate in the job application process, and actually employing Section 3 area residents. Furthermore, I will contact the Housing Authority to obtain listings of available individuals to fill my labor needs, if any such needs arise, for the duration of this contract.

Principal Officer of Bidding Company

Date

END OF DOCUMENT

SECTION 3 SPECIFICATION CLAUSE

All Section 3 covered contracts shall include the following clause (referred to as the Section 3 clause):

A. The work to be performed under this contract is subject to the requirements of Section 3 of the Housing and Urban Development Act of 1968, as amended, 12 U.S.C. 1701u (Section 3). The purpose of Section 3 is to ensure that employment and other economic opportunities generated by HUD assistance or HUD-assisted projects covered by Section 3, shall to the greatest extent feasible, be directed to low-and very low-income persons, particularly persons who are recipients of HUD assistance for housing.

B. The parties of this contract agree to comply with HUD's regulations in 24 CFR parts 135, which implement Section 3. As evidenced by their execution of this contract, the parties to this contract certify that they are under no contractual or other impediment that would prevent them from complying with the part 135 regulations.

C. The contractor agrees to send to each labor organization or representative of workers with which the contractor has a collective bargaining agreement or other understanding, if any, a notice advising the labor organization or workers' representative of the contractor's commitments under Section 3 clause, and will post copies of the notice in conspicuous places at the work sit where both employees and applicants for training and employment positions can see the notice. The notice shall describe the Section 3 preference, shall set forth minimum number and job titles subject to hire, availability of apprenticeship and training positions, the qualifications for each; and the name and location of the person(s) taking application for each of the positions; and the anticipated date the work shall begin.

D. The contractor agrees to include this Section 3 clause in every subcontract subject to compliance with regulations in 24 CFR parts 135, and agrees to take appropriate action, as provided in an applicable provision of the subcontract or in this Section 3 clause, upon a finding that the subcontractor is in the regulations in 24 CFR parts 135. The contractor will not subcontract with any subcontractor where the contractor has notice or knowledge that the subcontractor has been found in violation of the regulations in 24 CFR parts 135.

E. The contractor will certify that any vacant employment positions, including training positions, that are filled (1) after the contractor is selected but before the contractor is executed, and (2) with persons other than those to whom the regulations 24 CFR part 135 require employment opportunities to be directed, were not filled to circumvent the contractor's obligations under 24 CFR part 135.

F. Noncompliance with HUD's regulations in 24 CFR parts 135 may result in sanctions, termination of this contract for default, and debarment or suspension from future HUD assisted contracts.

G. With respect to work performed in connection with Section 3 covered Indian housing assistance, Section 7(b) of the Indian Self-Determination and Education Assistance Act (25

U.S.C. 450e) also applies to the work to be performed under this contract. Section 7(b) requires that to the greatest extent feasible (i) preference and opportunities for training and employment shall be given to Indians, and (ii) preference in the award of contracts and subcontracts shall be given to Indian organizations and Indian-owned Economic Enterprises. Parties to this contract that are subject to the provisions of Section 3 and Section 7 (b) agree to comply with Section 3 to the maximum extent feasible, but not in derogation of compliance with Section 7 (b).

END OF DOCUMENT

MBE PARTICIPATION CERTIFICATION

I certify that I have reviewed and fully understand the attached Columbia Housing Authority MBE requirements and will take the five affirmative steps listed and make a GOOD FAITH EFFORT to achieve the MBE participation goal.

Principal Officer of Bidding Company

Date

END OF DOCUMENT

FORM OF NON-COLLUSIVE AFFIDAVIT

AFFIDAVIT

(Prime Bidder)

State of (_____)ss.

County of (_____)

being first duly sworn deposes and says:

That he is _____

(a partner or officer of the firm of, etc.)

that party making the foregoing proposal or bid, that such proposal or bid is genuine and not collusive or sham; that said bidder has not colluded, conspired, connived or agreed, directly or indirectly, with any bidder or person to put in a sham bid or to refrain from bidding, and has not in any manner, directly or indirectly, sought by agreement or collusion, or communication or conference, with any person, to fix the bid price of affiant or of any other bidder, or of that of City of Columbia, South Carolina or any person interested in the proposed contract; and that all statements in said proposal or bid are true.

Signature of:

Bidder, if the bidder is an individual

Partner, if the bidder is a partnership

Officer, if the bidder is a corporation

Subscribed and sworn to before me

this _____ day of _____ 2017.

My Commission expires _____
2_____.

REQUIRED FORMS

BID PACKAGE CHECK LIST

Please use this checklist to insure all required information has been included in your proposal.

- Statement of Bidder's Experience - Required Information Experience/References. We prefer references of previous Housing Authority clients or apartment complexes.
- Products planned for use Procedure for scheduling, servicing, invoicing, etc.
- Unit price list
- State license number
- Copy of general liability insurance
- Copy of Workman's Compensation Insurance
- Copy of EPA approval for products planned for use
- Certificate of Section 3 compliance
- Section 3 specification clause
- Form of Non-collusive affidavit
- Bid Form

Additional forms included on website and must be returned with response:

W-9 Request for Taxpayer Identification Number and Certification
HUD-5369 Instructions to Bidders for Contracts Public and Indian Housing Programs
HUD-5369-A Representations, Certifications and Other Statements of Bidders
HUD-5370-C General Conditions for Non-Construction Contracts

* Place three copies of the completed proposal in a sealed envelope and mark it as follows:

Columbia Housing Authority
Procurement Director
1917 Harden Street
Columbia, SC 29204

BID NUMBER: PC-031720

STATEMENT OF BIDDERS EXPERIENCE
Required Information

Bid For: Pest Control Services for the Columbia Housing Authority

All questions must be answered and the answers must be clear and comprehensive. This statement must be notarized. If necessary, attach separate sheets.

1. Name of Bidder: _____

2. Permanent Office Address: _____

3. When organized: _____

4. Where incorporated: _____

5. Number of years engaged in the pest control business under this firm's name: _____

6. Current contracts: (Show grow amounts of each contract and dates of completion)

7. Have you ever failed to complete any work awarded to you?

_____ Yes _____ No

If yes, please explain: _____

8. Have you ever defaulted on a contract?

_____ Yes _____ No

If yes, please explain: _____

9. Will you, upon request, provide a detailed financial statement and any other information requested by the CHA?

_____ Yes _____ No

The undersigned, having carefully examined the Project Specifications entitled, "Pest Control Services" and conditions affecting the work, proposes to furnish all labor, equipment and supplies necessary for the entire work in accordance with said documents, for the sums listed on the form "Unit Price List" and Bid Form.

BID HOLDING TIME AND CONTRACT ACCEPTANCE:

The undersigned hereby agrees that this bid may not be revoked or withdrawn after the time set for the opening of bids, but will remain open for acceptance for a period of ninety (90) days following such time. In case the undersigned be notified in writing by mail, telegraph, or delivery of the acceptance of this bid within ninety (90) days after the time set for opening of bids, he agrees to execute a contract (and furnish proper bonds and insurances) within ten (10) days of notice.

CONTRACTOR RESOURCES:

It is understood that, before a proposal is considered for award, Bidder may be requested by Columbia Housing Authority to submit a statement of facts in detail as to his previous experience in performing similar or comparable work, his business and technical organization, financial resources, and plant available to be used in performing contemplated work.

Respectfully submitted,

Bidder's Firm Name

Address _____

South Carolina Contractor's License No

Bidder's License No

Title _____

Phone Number

SEAL IF BIDDER IS A CORPORATION

EXPERIENCE/REFERENCES

References

Please provide at least three references. Attach additional sheets if necessary.

Company Name:

Contact Name:

Phone Number:

Company Name:

Contact Name:

Phone Number:

Company Name:

Contact Name:

Phone Number:

Experience

Tell us anything about your company and its experience that we might find useful as we select a company to provide pest control services. Attach additional sheets if necessary.

PRODUCTS PLANNED FOR USE

Products for Indoor Use

PRODUCT	PURPOSE

Products for Outdoor Use

PRODUCT	PURPOSE

UNIT PRICE LIST

Community/Address	Bedroom Size	# of Units per bedroom size	Community Size	Yearly Service Fee*
Yorktown <i>1-6 Yorktowne Ct Columbia, SC 29209</i>	2	20	20	
Archie Drive <i>116 Archie Dr; 102 Flora Way Columbia, SC 29223</i>	1 2 3	5 15 5	25	
Arrington Manor <i>2225 College Street Columbia, SC 29205</i>	0 1 2	14 32 12	58	
Arsenal Hill <i>Richland Street Columbia, SC</i>	1 2 3	4 12 4	20	
Atlas Road <i>Fountain Lake Road Columbia, SC 29209</i>	1 2 3	5 15 5	25	
Cayce <i>Scattered throughout Cayce, SC</i>	1 2 3 4	11 13 13 4	41	
Celia Saxon – Health Center				
Celia Saxon – Elderly Cottages <i>Oak Street Columbia, SC 29204</i>	1 2	8 2	10	
Celia Saxon – Lower/Upper Site Apts. <i>Harden Street Columbia, SC 29204</i>	1 2 3	16 28 15	59	
CHA – Main Office <i>1917 Harden Street Columbia, SC 29204</i>				
CHA – Tech Services Office & Warehouse <i>1915 Harden Street Columbia, SC 29204</i>				
Columbia Apartments <i>2131 Slighs Avenue Columbia, SC 29204</i>	2	24	24	

Community/Address	Bedroom Size	# of Units per Bedroom size	Community Size	Yearly Service Fee*
Congaree Vista Three Sites: Blanding, Richland & Pulaski Sts Columbia, SC 29201	3	25	25	
Corners 1003, 1005, 1009, 1011, 1013 Old Satchel Ford Road Columbia, SC 29206	2	24	24	
Dorrah-Randall 5703, 5704, 5707, 5708, 5711, 5712, 5716 Randall Avenue (A-D); 1038 Oakland St (A- D); 1111-1115, 1117, 1121, 1125 Dorrah Street (A-D) Columbia, SC 29201	3	56	56	
Eastover Lewis Scott Court Eastover, SC 29044	1 2 3 4	10 37 17 3	67	
Fair Street 4419 Fair Street Columbia, SC 29203	1	16	16	
Fontaine Place Fontaine Place Columbia, SC 29203	1 2 3	5 15 5	25	
Greenfield Apartment 215 Greenfield Road Columbia, SC 29223	2	8	8	
Hammond Village 921 Marlboro Street Columbia, SC 29201	1 2 3	12 52 14	78	
Hammond Village Community Building 921 Marlboro Street Columbia, SC 29201				
Latimer Manor 100 Lorick Circle Columbia, SC 29201	2 3 4 5	30 70 80 20	200	
Latimer Manor Office 100 Lorick Circle Columbia, SC 29201				
Lower Richland Community Ctr. 117 Henry Street				

<i>Eastover, SC 29044</i>				
Marion Street	0	85	146	
1920 Marion Street	1	60		
Columbia, SC 29201	2	1		
Oak Read	0	54	111	
2211 Read Street	1	56		
Columbia, SC 29204	2	1		
Overbrook & Thornwell	2	6	6	
3834 Overbrook Drive				
3906 Thornwell				
Columbia, SC 29205				
Pine Forest	2	28	28	
1060 Sparkleberry Lane Ext.				
Columbia, SC 29223				
Pinewood Terrace	1	5	25	
6632 Satchel Ford Road	2	15		
Columbia, SC 29206	3	5		
Rosewood Hills	2	18	24	
105 Rosewood Hills Drive	3	6		
Columbia, SC 29205				
Rosewood Hills High Rise Elderly Cottages	1	52	52	
Rosewood Hills Drive				
Columbia, SC 29204				
Reserves at Faraway Terrace	1	12	131	
2000 Faraway Drive	2	93		
Columbia, SC 29223	3	26		
Single Family Homes - see attached list				
St. Andrews Terrace	1	5	25	
St. Andrews Terrace Road	2	15		
Columbia, SC 29210	3	5		
Tillis Center				
211 Simpkins Lane				
Columbia, SC 29204				
Village at Rivers Edge	2	24	24	
McQueen Street				
Columbia, SC				
Waverly	2	8	20	
2210 Waverly Street	3	12		
Columbia, SC 29204				
Wheeler Hill	1	2	16	
Whaley & Rice Streets	2	10		
Columbia, SC 29205	2	4		
Windsor Point I, II	1	20	44	
Windsor Point Road	2	24		
Columbia, SC 29223				
English Meadows	2	44	44	

5600 Bendale Drive Columbia, SC 29203				
Carter Street 1135 Carter Street Columbia, SC 29204	2	30	60	DELETE
Carter Street Admin Building 1135 Carter Street Columbia, SC 29204				

*** Winning contractor may bill the CHA separately for each property quarterly or all properties together quarterly.**

*** Pictures and additional information about each community can be found on the CH's website: <http://www.columbiahousingsc.org/cola/conventional.htm>**

CH
SINGLE FAMILY HOUSING
(ALPHABETICAL ORDER)

	Address	Subdivision	Location	Zip Code
1	913 Aaron Drive	Highland Forest	Off Hwy. 21	29203
2	19 Abberton Court	Winslow	Off Clemson Road	29223
3	4519 Alconbury Court	Bonnieforest	Off Piney Grove Road	29210
4	3932 Anwood Drive	Pine Lakes	Off Leesburg Road	29209
5	1530 Ashley Street	Greenview	Off Hwy. 555	29203
6	124 Aster Street	Washington Park	Off Shop Road	29201
7	181 Aster Street	Washington Park	Off Shop Road	29201
8	505 Atterbury Drive	Meadow Lake	Off Hwy. 21	29203
9	152 Auburn Leaf Drive	Greenlake	Off Leesburg Road	29061
10	2632 Banner Hill Drive	Berkley Forest	Off Leesburg Road	29209
11	218 Barger Circle	Riverwalk	Off Broad River Road	29063
12	104 Beaverbrook Road	Hollywood	Off Hwy. 321	29203
13	305 Beaver Dale Street	Hollywood	Off Hwy. 321	29203
14	11 Beckton Court	Winslow	Off Clemson Road	29223
15	6821 Becky Court	Farrow Terrace	Off Hwy. 555	29203
16	1010 Birchwood Drive	Crane Forest	Off Hwy. 215	29203
17	1013 Birchwood Drive	Crane Forest	Off Hwy. 215	29203
18	1017 Birchwood Drive	Crane Forest	Off Hwy. 215	29203
19	657 Bitternut Street	Quail Hill	Off Leesburg Road	29209
20	2848 Blondell Circle		Off Covenant	29204
21	1000 Blue Ridge Terrace	Crane Forest	Off Hwy. 215	29203
22	2405 Blue Ridge Terrace	Crane Forest	Off Hwy. 215	29203
23	2409 Blue Ridge Terrace	Crane Forest	Off Hwy.215	29203
24	214 Bon Bon Lane	North Pines	Off Hwy. 555	29016
24	306 Bon Bon Lane	North Pines	Off Hwy. 555	29016
25	4417 Bonnie Forest Blvd.	Bonnieforest	Off Piney Grove Road	29210
26	4034 Booth Street	Cushman	Off Two Notch Road	29204
27	341 Bowling Avenue	Hollywood	Off Hwy. 321	29203
28	10 Bradford Ridge Court		Off Sparkleberry	29223
29	508 Briarcliff Drive	Washington Height	Off Hwy. 555	29203
30	524 Briarcliff Drive	Washington Height	Off Hwy. 555	29203
31	401 Bridal Trail	Lincolnshire	Off Hwy. 321	29203
32	409 Bridal Trail	Lincolnshire	Off Hwy.321	29203
33	4332 Brookridge Drive	Eau Claire	Off Hwy. 215	29203
34	7602 Burdell Drive	Cedarwood	Off Leesburg Road	29209
35	7949 Burdell Drive	Cedarwood	Off Leesburg Road	29209
36	5524 Cabot Street	Eau Claire	Off Hwy. 215	29203
37	516 Calvary Street	Lincolnshire	Off Hwy. 321	29203
38	6533 Camelot Street	Denny Terrace	Off Hwy. 215	29203
39	4221 Camino Street	Starlite	Off Bluff Road	29209
40	4328 Camino Street	Starlite	Off Bluff Road	29209
41	4052 Candlelite Street	Starlite	Off Bluff Road	29209
42	4341 Candlelite Street	Starlite	Off Bluff Road	29209
43	4344 Candlelite Drive	Starlite	Off Bluff Road	29209
44	4356 Candlelite Drive	Starlite	Off Bluff Road	29209
45	905 Canelake Drive	North 21 Terrace	Off Hwy. 21	29203
46	921 Canelake Drive	North 21 Terrace	Off Hwy. 21	29203

47	925 Canelake Drive	North 21 Terrace	Off Hwy. 21	29203
48	1110 Carter Street		Off Two Notch Road	29204
49	117 Charleswood Drive	Charleswood	Off Flora Drive	29223
50	4324 Charter Court	Starlite	Off Bluff Road	29209
51	4332 Charter Court	Starlite	Off Bluff Road	29209
52	341 Charwood Drive	New Castle	Off Hwy. 555	29223
53	325 Charwood Drive	New Castle	Off Hwy. 555	29223
54	2930 Chestnut Street		Off Two Notch Road	29204
55	2932 Chestnut Street		Off Two Notch Road	29204
56	930 Cindy Drive	Farrow Terrace	Off Hwy. 555	29203
57	2353 Coco Road	Pine Valley	Off Broad River Road	29210
58	1204 Columbia College Drive	Eau Clair	Off Hwy. 215	29203
59	1132 Columbia College Drive	Eau Clair	Off Hwy. 215	29203
60	2231 Corning Street	Shandon	Off South Kilbourne	29205
61	504 Crane Church Road	Lincolnshire	Off Hwy. 321	29203
62	1101 Crane Church Road	Lincolnshire	Off Hwy. 321	29203
63	1208 Crane Church Road	Lincolnshire	Off Hwy. 321	29203
64	109 Crane Creek Drive	Crane Creek	Off Hwy. 321	29203
65	140 Crane Creek Drive	Crane Creek	Off Hwy. 321	29203
66	4349 Crestlite Drive	Starlite	Off Bluff Road	29209
67	4312 Crestlite Drive	Starlite	Off Bluff Road	29209
68	2120 Cunningham Road	Pine Valley	Off Broad River Road	29210
69	4811 Dale Street	Eau Clair	Off Hwy. 215	29203
70	718 Dixie Avenue	Eau Clair	Off Hwy. 215	29203
71	4217 Donovan Street	Mandel Park	Off Piney Grove Road	29210
72	4232 Donovan Street	Mandel Park	Off Piney Grove Road	29210
73	1144 Dothan Road	Bonnieforest	Off Piney Grove Road	29210
74	2002 Dupont Drive	Woodfield	Off Decker Blvd.	29210
75	105 Durham Creek Court	Winslow	Off Clemson Road	29223
76	117 Durham Creek Court	Winslow	Off Clemson Road	29223
77	2326 East Boundary Road	Woodfield Park	Off Decker Blvd.	29223
78	2927 Eastway Drive	Eastway Park	Off Bluff Road	29209
79	3007 Eastway Drive	Eastway Park	Off Bluff Road	29209
80	117 Fairlawn Court	Off Wilson Blvd.	Off Hwy. 21	29209
81	1110 Faraway Drive	Woodfield Park	Off Decker Blvd.	29203
82	760 Farrowood Drive	Farrowoods	Off Hardscrabble	29223
83	4817 Faulkland Road	Bonnieforest	Off Piney Grove Road	29210
84	200 Ferncliffe Road	Briarcliff	Off Clemson Road	29045
85	2610 Flamingo Road	Bluff Estate	Off Shop Road	29209
86	1 Forestgate Court	Harbison	Off Broad River Road	29212
87	121 Forestview Circle	Harbison	Off Broad River Road	29212
88	214 Forestwood Drive	Forestwood East	Off Hwy. 1	29223
89	206 Forestwood Drive	Forestwood East	Off Hwy. 1	29223
90	26 Forest Grove Court	Harbison	Off Broad River Road	29212
91	38 Forest Trail Court	Harbison	Off Broad River Road	29212
92	137 Foxglove Circle	Harbison	Off Broad River Road	29212
93	7037 Frandall Avenue	New Castle	Off Hwy. 555	29223
94	7043 Frandall Avenue	New Castle	Off Hwy. 555	29223
95	6604 Frost Avenue	Denny Terrace	Off Hwy. 215	29203

96	6613 Frost Avenue	Denny Terrace	Off Hwy. 215	29203
97	6704 Frost Avenue	Denny Terrace	Off Hwy. 215	29203
98	1117 Furwood Circle	Crane Forest	Off Hwy. 215	29203
99	321 Galbra Street	Hickory Ridge	Off Leesburg Road	29209
100	325 Galbra Street	Hickory Ridge	Off Leesburg Road	29209
101	224 Gatlin Drive	Swandale	Lower Richland Blvd.	29061
102	321 Gatlin Drive	Swandale	Lower Richland Blvd.	29061
103	345 Gatlin Drive	Swandale	Lower Richland Blvd.	29061
104	2121 Gayley Street	Galaxy	Off Leesburg Road	29209
105	129 Glenn Shannon	Greensprings	Off Brickyard Road	29223
106	320 Greenlake Drive	Greenlake	Off Leesburg Road	29061
107	321 Greenlake Drive	Greenlake	Off Leesburg Road	29061
108	136 Greentree Street	Hollywood	Off Hwy. 321	29203
109	328 Greybark Drive	Hickory Ridge	Off Leesburg Road	29209
110	340 Greybark Drive	Hickory Ridge	Off Leesburg Road	29209
111	71 Guernsey Drive	Greenview	Off Hwy. 555	29203
112	300 Hamilton Drive	Washington Height	Off Hwy. 555	29203
113	305 Hanbury Drive	Meadow Lake	Off Hwy. 21	29203
114	1936 Harlem Street	Bluff Estate	Off Shop Road	29209
115	2040 Harlem Street	Bluff Estate	Off Bluff Road	29209
116	2042 Harlem Street	Bluff Estate	Off Bluff Road	29209
117	2004 Haverford Circle	Denny Terrace	Off Hwy. 215	29203
118	2040 Haverford Circle	Denny Terrace	Off Hwy. 215	29203
119	1765 Haviland Circle	Mandel Park	Off Piney Grove Road	29210
120	13 Heather Court	Harbison	Off Broad River Road	29063
121	2106 Hertford Drive	Pine Valley	Off Broad River Road	29210
122	3830 Heyward Street	Shandon	Off South Kilbourne	29205
123	1305 Hibiscus Avenue	Shandon	Off South Kilbourne	29205
124	101 Hickory Forest Street	Hickory Ridge	Off Leesburg Road	29209
125	452 Hickory Ridge Drive	Hickory Ridge	Off Leesburg Road	29209
126	504 Hickory Ridge Drive	Hickory Ridge	Off Leesburg Road	29209
127	2317 Hillbeck Road	Pine Valley	Off Broad River Road	29210
128	4204 Hileah Street	Bluff Estate	Off Bluff Road	29209
129	4236 Hileah Street	Bluff Estate	Off Bluff Road	29209
130	4245 Hileah Street	Bluff Estate	Off Bluff Road	29209
131	1520 Hollingshed Road	Dutch Hill	Off Kennerly Road	29063
132	1620 Hollingshed Road	Dutch Hill	Off Kennerly Road	29063
133	7268 Holloway Road	Capitol View	Off Leesburg Road	29209
134	135 Hunting Avenue	Quail Hill	Off Leesburg Road	29061
135	104 Jade Tree Drive	Greenlake	Off Leesburg Road	29061
136	207 Jaybird Lane	Devon Green	Off Hardscrabble	29223
137	3516 Kelford Drive	Pine Lakes	Off Leesburg Road	29209
138	3517 Kelford Drive	Pine Lakes	Off Leesburg Road	29209
139	122 Kells Drive	Quail Hill	Off Leesburg Road	29061
140	16 King Arthur Court	Charleswood	Off Flora Drive	29223
141	240 Kingnut Drive	Hickory Ridge	Off Leesburg Road	29209
142	104 Lambeth Drive	Pine Lakes	Off Leesburg Road	29209
143	108 Lambeth Drive	Pine Lakes	Off Leesburg Road	29209
144	3015 Lang Road	Barhamville Est.	Off Barhamville Road	29204

145	4349	La Clair Street	Starlite	Off Bluff Road	29209
146	3513	Lee Hills Drive	Pine Lakes	Off Leesburg Road	29209
147	3812	Lee Hills Drive	Pine Lakes	Off Leesburg Road	29209
148	4206	Leeds Street	Mandel Park	Off Piney Grove Road	29210
149	4316	Leeds Street	Mandel Park	Off Piney Grove Road	29210
150	2136	Leesburg Road	Galaxy	Off Leesburg Road	29209
151	113	Leeside Circle	Woodfield Park	Off Percival Road	29223
152	112	Lincoln Parkway	Lincolnshire	Off Hwy. 321	29203
153	304	Lincolnshire North Drive	Lincolnshire	Off Hwy. 321	29203
154	313	Lincolnshire Square	Lincolnshire	Off Hwy. 321	29203
155	3720	Lochmore Drive	Pine Lakes	Off Leesburg Road	29209
156	1619	Long Shadow Lane	Woodfield Park	Off Decker Blvd.	29223
157	1521	Lower Richland Blvd.	Quail Hill	Lower Richland Blvd.	29061
158	1605	Lower Richland Blvd.	Quail Hill	Lower Richland Blvd.	29061
159	1708	Marley Drive	Emerald Valley	Off Broad River Road	29210
160	701-A	Maryland Street	Olympia	Off Bluff Road	29201
161	701-B	Maryland Street	Olympia	Off Bluff Road	29201
162	701-C	Maryland Street	Olympia	Off Bluff Road	29201
163	1646	Mayer Street	Greenview	Off Hwy. 555	29203
164	601	Meadow Lake Circle	Meadow Lake	Off Hwy. 21	29203
165	5211	Middleton Street	Greenview	Off Hwy. 555	29203
166	4219	Mildred Avenue	Eau Claire	Off Hwy. 215	29203
167	3814	Monroe Street	Shandon	Off South Kilbourne	29205
168	3817	Monroe Street	Shandon	Off South Kilbourne	29205
169	4204	Monticello Road	Eau Claire	Off Hwy. 215	29203
170	1726	Nearview Avenue	Woodfield Park	Off Decker Blvd.	29223
171	2306	Newell Road	Twin Lake	Off Leesburg Road	29209
172	530	North Crossing Drive	North Crossing	Off Clemson Road	29229
173	6	Northfield Court	Winslow	Off Clemson Road	29223
174	133	Oakley Drive	New Castle	Off Hwy. 555	29223
175	205	Oakley Drive	New Castle	Off Hwy. 555	29223
176	3608	Old Leesburg Road	Pine Lakes	Off Leesburg Road	29209
177	8308	Old Percival Road	Woodfield Park	Off Percival Road	29223
178	341	Ovanta Road	Hickory Ridge	Off Leesburg Road	29209
179	3008	Padgett Road	Quail Hill	Off Leesburg Road	29061
180	1101	Palisades Circle	Woodfield Park	Off Decker Blvd.	29223
181	2613	Palmland Drive	Bluff Estate	Off Bluff Road	29209
182	2634	Palmland Drive	Bluff Estate	Off Bluff Road	29209
184	2408	Partridge Drive South	Quail Hill	Lower Richland Blvd.	29061
185	2717	Partridge Drive South	Quail Hill	Lower Richland Blvd.	29061
186	2721	Partridge Drive South	Quail Hill	Lower Richland Blvd.	29061
187	109	Peachtree Drive	Raintree Acres	Off Kennerly Road	29063
188	818	Pelican Street	Crane Forest	Off Hwy. 215	29203
189	6	Penhurst Court	Winslow	Off Clemson Road	29223
190	42	Periwinkle Court	Harbison	Off Broad River Road	29063
191	2118	Porter Drive	Galaxy	Off Leesburg Road	29209
192	341	Quail Hills Drive	Quail Hill	Off Leesburg Road	29061
193	18	Raintree Drive	Raintree Acres	Off Kennerly Road	29063
194	208	Raintree Drive	Greenlake	Off Leesburg Road	29061

195	112	Ranchero Drive	New Castle	Off Hwy. 555	29223
196	116	Ranchero Drive	New Castle	Off Hwy. 555	29223
197	216	Ranchero Drive	New Castle	Off Hwy. 555	29223
198	113	Richcreek Road	Eau Claire	Off Hwy. 215	29203
199	4706	Ridgewood Avenue	Eau Claire	Off Hwy. 215	29203
200	817	Riverwalk Way	Riverwalk	Off Broad River Road	29063
201	716	Rockhaven Road	Farrowoods	Off Hardscrabble	29223
202	209	Rockingham Road	Clear Spring	Off Flora Drive	29223
203	305	Rockingham Road	Clear Spring	Off Flora Drive	29223
204	120	Roost Road	Quail Hill	Lower Richland Blvd.	29061
205	1109	Roselle Drive	Mandel Park	Off Piney Grove Road	29210
206	404	Saddlefield Road	Lincolnshire	Off Hwy. 321	29203
207	225	Saddletrail Road	Lincolnshire	Off Hwy. 321	29203
208	113	Salem Court	Swandale	Lower Richland Blvd.	29061
209	41	Salvia Court	Harbison	Off Broad River Road	29063
210	1105	Sandpiper Drive	Crane Forest	Off Hwy. 215	29203
211	432	Sawtimber Lane	Hickory Ridge	Off Leesburg Road	29209
212	516	Scarsdale Drive	Meadow Lake	Off Hwy. 21	29203
213	105	Scoito Drive	Crane Creek	Off Hwy. 321	29203
214	226	Shagbark Drive	Hickory Ridge	Off Leesburg Road	29209
215	408	Shagbark Drive	Hickory Ridge	Off Leesburg Road	29209
216	4104	Shorecrest Drive	Bluff Estate	Off Bluff Road	29209
217	4145	Shorecrest Drive	Bluff Estate	Off Bluff Road	29209
218	4220	Shorecrest Drive	Bluff Estate	Off Bluff Road	29209
219	1100	Slashpine Lane	Pine Forest	Off Hwy. 215	29203
220	1020	Slashpine Lane	Pine Forest	Off Hwy. 215	29203
221	1646	South Beltline Blvd		Off South Beltline Blvd	29205
222	553	South Bull Street	Rosewood	Off Rosewood Drive	29205
223	557	South Bull Street	Rosewood	Off Rosewood Drive	29205
224	561	South Bull Street	Rosewood	Off Rosewood Drive	29205
225	411	South Gregg Street	Rosewood	Off Rosewood Drive	29205
226	509	South Highland Forest Dr	Highland Forest	Off Hwy. 21	29203
227	1215	South Kilbourne	Shandon	Off South Kilbourne	29205
228	117	Spreading Branch Drive	Greenlake	Off Leesburg Road	29061
229	193	Stanford Street	Hollywood	Off Hwy. 321	29203
230	309	Stanford Street	Hollywood	Off Hwy. 321	29203
231	417	Stanford Street	Hollywood	Off Hwy. 321	29203
232	205	Starling Goodson Drive	Quail Hill	Off Leesburg Road	29061
233	2	Sunny Court	Devon Green	Off Hardscrabble	29223
234	230	Sunnydale	New Castle	Off Hwy. 555	29223
235	251	Sunnydale	New Castle	Off Hwy. 555	29223
236	7215	Sunview Drive	Capitol View	Off Leesburg Road	29209
237	540	Superior Street	Rosewood	Off Rosewood Drive	29205
238	544	Superior Street	Rosewood	Off Rosewood Drive	29205
239	548	Superior Street	Rosewood	Off Rosewood Drive	29205
240	552	Superior Street	Rosewood	Off Rosewood Drive	29205
241	602	Superior Street	Rosewood	Off Rosewood Drive	29205
242	604	Superior Street	Rosewood	Off Rosewood Drive	29205
243	608	Superior Street	Rosewood	Off Rosewood Drive	29205

244	612 Superior Street	Rosewood	Off Rosewood Drive	29205
245	640 Superior Street	Rosewood	Off Rosewood Drive	29205
246	301 Tarpon Spring Road	Off Hunt Club Road	Off Decker Blvd	29223
247	305 Tarpon Spring Road	Off Hunt Club Road	Off Decker Blvd	29223
248	4009 Tavineer Drive	Bluff Estate	Off Shop Road	29209
249	4108 Tavineer Drive	Bluff Estate	Off Shop Road	29209
250	26 Thistle Court	Harbison	Off Broad River Road	29063
251	305 Thornfield Road	Winslow	Off Clemson Road	29229
252	213 Tilting Rock Drive	Greenlake	Off Leesburg Road	29061
253	216 Tilting Rock Drive	Greenlake	Off Leesburg Road	29061
254	309 Todd Branch Drive	Forestwood East	Off Hwy. 1	29223
255	427 Todd Branch Drive	Forestwood East	Off Hwy. 1	29223
256	3709 Travelers Lane	Pine Lakes	Off Leesburg Road	29209
257	3110 Trotter Road	Pine Lakes	Off Leesburg Road	29209
258	3937 Trotter Road	Pine Lakes	Off Leesburg Road	29209
259	2717 Trull Street		Off Covenant	29204
260	3635 Truman Street	Belvedere	Off Two Notch Road	29204
261	5 Valley End Court	Winslow	Off Clemson Road	29229
262	4513 Wactor Street	Eastway Park	Off Bluff Road	29209
263	249 Waterford Drive	Denny Terrace	Off Hwy. 215	29203
264	213 Watts Lane	North Pines	Off Hwy. 555	29016
265	309 Watts Lane	North Pines	Off Hwy. 555	29016
266	2228 Weiss Drive	Twin Lake	Off Leesburg Road	29209
267	1526 Westchester Drive	Westchester	Off Broad River Road	29210
268	15 Westgrove Court	Harbison	Off Broad River Road	29212
269	129 West Hanover Drive	Eau Claire	Off Hwy. 215	29203
270	409 West Miriam Street		Off Montecello Road	29203
271	716 Wilkes Road	Greenview	Off Hwy. 555	29203
272	524 Wilmette Road	Highland Forest	Off Hwy. 21	29203
273	2620 Windy Drive	Starlite	Off Bluff Road	29209
274	6424 Winyah Drive	Denny Terrace	Off Hwy. 215	29203
275	409 Winslow Way	Winslow	Off Clemson Road	29229
276	508 Winslow Way	Winslow	Off Clemson Road	29229
277	4025 Winter Park	Bluff Estate	Off Shop Road	29209
278	928 Woodale Circle	North 21 Terrace	Off Hwy. 321	29203
279	1020 Woodale Circle	North 21 Terrace	Off Hwy. 21	29203
280	3701 Woodbury Drive	Pine Lakes	Off Leesburg Road	29209
281	1704 Woodford Road	Capitol View	Off Leesburg Road	29209
282	1509 Wynnewood Road	Woodfield Park	Off Decker Blvd.	29223
283	1605 Wynnewood Road	Woodfield Park	Off Decker Blvd.	29223

BID FORM

To: The Housing Authority of the City of Columbia, South Carolina

The undersigned, having carefully examined the Project entitled: PC-000000 and the following addenda:

Addenda Number(s) and Date(s) _____

As well as the premises and conditions affecting the work, proposes to finish all services, labor, and materials and equipment called for by them for the entire work in accordance with said documents for the following price:

See attached cost sheets:

Proposer shall use the unit price sheet and the single family house listing to cost out the project.

Bedbugs:

Treatment: _____

Method of Treatment _____

Mattress/Box Spring Covers:

Twin: _____ (ea)

Double: _____ (ea)

Queen: _____ (ea)

King: _____ (ea)

BID HOLDING TIME AND CONTRACT ACCEPTANCE

The undersigned hereby agrees that this bid may not be revoked or withdrawn after the time set for the opening of the bids, but shall remain open for acceptance for a period of ninety (90) days following such time. In case the undersigned is notified in writing by mail, telegraph, or delivery of the acceptance of this bid ninety (90) days after the set time for opening bids, he agrees to execute a contract and furnish proper bonds and insurance certificates within ten (10) days from notice.

COST SHEET

COMMUNITY

YEARLY SERVICE FEE

Amp 1:

Yorktown	_____
Arrington Manor	_____
Arsenal Hill	_____
Fountain Lake Court	_____
Congaree Vista	_____
Eastover	_____
Lower Richland Comm.	_____
Windsor Point I & II	_____
English Meadows	_____
Carter Street Admin	_____

AMP 3:

Hammond Village	_____
HV Community Bldg.	_____
Latimer Manor	_____
Latimer Manor Office	_____
St. Andrews Terrace	_____
Village at Rivers Edge	_____

AMP 4:

Archie Drive	_____
Cayce	_____
Corners	_____
Dorrah-Randall	_____
Fontaine Place	_____
Greenfield Apts.	_____
Overbrook & Thornwell	_____

COST SHEET CONT.

COMMUNITY

YEARLY SERVICE FEE

AMP4:

Pine Forest	_____
Pinewood Terrace	_____
Rosewood Hills	_____
Rosewood Hills Highrise	
Elderly Cottages	_____
Reserves @ Farraway	_____
Waverly Apts	_____
Wheeler Hill	_____

AMP 5:

Celia Saxon	
Elderly Cottages	_____
Celia Saxon Lower & Upper	_____
Columbia Apts.	_____
Fair Street	_____
Marion Street Highrise	_____
Oak Read Highrise	_____
Tillis Center	_____

MISCELLANIOUS:

Columbia Housing Main Office	_____
Columbia Housing Tech Svcs/WHSE	_____
Single Family Houses	_____

